

HORIZON COUNTRY CLUB TOWNHOUSE ASSOCIATION

Board of Directors Meeting June 14, 2022

The meeting was held again on the patio of Ms. Davis TH # 5. The meeting was called to order at 7:07 pm by acting President Linda Davis. All board members were present except for Mariah Sandoval. A quorum was declared, and the meeting proceeded.

TOWNHOUSE OWNERS & GUESTS PRESENT

There were two guests at tonight's meeting. Raoul Olson and his son Bjorn. Bjorn was there to introduce himself and express a desire to serve on the HCCTHA board.

REVIEW OF MEETING MINUTES

The minutes from the May 11, 2022, meeting were read and a motion to approve was made by Albert Shaw with a second from Lori Acuña. All members approved.

REVIEW OF FINANCIAL REPORTS

The financial report from the May 11, 2021, meeting was read and a motion from René Chavez to approve with a second from Lori Acuña. All members approved.

CORRESPONDENCE

Leslie LeFebvere reported that she had sent out about 15 letters to homeowners that were delinquent in their association dues. She had already had responses from about half of the letters bringing their accounts up to date. She also presented a letter from TH # 62 regarding the previous request for a garage door on that property. It was determined that her letter still did not have the requested drawings, paint color, materials to be used. An e-mail will be sent requesting all the proper documentation for this ongoing project.

COMMITTEE REPORTS

1. ARCHITECTURE/BUILDING: Albert Shaw. Linda Davis, TH # 5, presented a drawing for consideration of the board. She requested that she be allowed to put up fencing around the top of her patio enclosure to block the west sun and hopefully prevent some of the wind and dirt. This project was approved with all members signing to that approval.
2. STREET PAVING and ROAD MAINTENANCE: Albert Shaw, Linda Davis. Albert reported that the paving repair due to water leaks around TH # 43 is ongoing. It has turned out to be a larger project than previously expected and the bid for that job has gone up in cost.

3. **ELECTIONS:** Leslie LeFebvere. Leslie reported again that the ballots for next fiscal year for the board will have to go out August 1. René reported that Lorena was retiring and would probably be willing to serve again on the board. Bjorn Ohlson was at the meeting and stated that he wanted to be on the upcoming ballot now that he is graduating high school and will be attending UTEP. He introduced himself to the board and answered questions from different board members.
4. **GROUNDS/LANDSCAPING:** Linda Davis, Albert Shaw; Albert reported that we have extensive water leaks all around the property. He stated that these leaks are occurring due to the gardeners are not watching the sprinklers while watering, reporting problems as they occur and mowing too fast to avoid hitting sprinkler heads. He stated he was totally displeased with the present gardeners and that we need to look for another company to manage our grounds. Robert Piseño had noticed a sign on a truck and suggested we call and interview these people. El Paso Horizon (915.345.4854). Three major water leaks have been repaired and TH # 43 is an ongoing project. This leak went unreported and damaged this patio and garage that we will have to repair. Albert said that we should investigate some artificial grasses for areas of this property. It was discussed, no decision was made. René made a motion to look at additional valve issues with a second from Robert Piseño.
5. **WEBSITE:** René Chavez: HCCTHA.com. René reported that he had emailed the web developer to inquire about 1)- How to get the unknown phone number at the top right of the web pages changed and 2)- Creating a cabinet that only authorized board members can access to share information and files amongst themselves and 3)- How do we retrieve a request or message someone makes through our website and 4)- Is it possible to create an alert system to notify our townhouse owners of emergencies and such? The web developer has not responded yet.
*Leslie reported that all outstanding web page invoices were paid.
6. **RECREATION:** Lori Acuña, Mariah Sandoval. The June movie night and breakfast were both cancelled due to lack of interest. July movie nights are scheduled for July 9th and 30th.

OPEN FORUM

None

PENDING BUSINESS

Water leaks and gardening contract

OLD BUSINESS

None

NEW BUSINESS

None

**Adjournment 8:10 p.m. The next regular meeting will be held
August 10, 2022 Place TBD
We do not have a scheduled meeting in the month of JULY**

CHECKBOOK MAY 2022

Check No.

Previous Balance: \$51,745.52

Expenses

Outstanding Checks

| | | | | |
|-------------------------|---|------------|--------------|-------------|
| Balanced with checkbook | | | \$ - | |
| 05.01.22 | 5599 MIGUEL SAINZ | Contract | \$ 2,000.00 | |
| 05.06.22 | DEPOSIT | | | \$ 3,200.00 |
| 05.06.22 | 5600 HORIZON MUD | Water | \$ 480.11 | |
| 05.11.22 | DEPOSIT | | | \$ 1,100.00 |
| 05.15.22 | 5601 MIGUEL SAINZ | Contract | \$ 2,000.00 | |
| 05.15.22 | 5602 LESLIE LeFEBVERE | Secretary | \$ 554.16 | |
| 05.20.22 | 5603 ALBERT SHAW | Cones | \$ 74.75 | |
| 05.20.22 | 5604 JACOB R. MORALES | Leak | \$ 3,524.00 | |
| 05.23.22 | 5605 VOID | | \$ - | |
| 05.23.22 | 5606 STRAIGHT EDGE CONTRACTORS | Final Pmt | \$ 14,057.13 | |
| 05.23.22 | 5607 GUARVARA BAUMANN & COLDWELL & REEDMAN | Law Suit | \$ 210.00 | |
| 05.25.22 | DEPOSIT | | | \$ 1,500.00 |
| 05.25.22 | 5608 ALBERT SHAW | Fertilizer | \$ 61.83 | |
| 05.26.22 | 5609 RIOLOGY IT SOLUTIONS | Web-site | \$ 37.89 | |

| | | | |
|------------------------------------|---------------------|-------------|--------------|
| | \$ 22,999.87 | \$ 5,800.00 | \$ 34,545.65 |
| Balance as of June 14, 2022 | \$ 31,202.62 | | |

| | BUDGET FOR 2020-2021 | CURRENT EXP 2020-2021 | Balance |
|--------------------------------|-------------------------|--------------------------|----------------|
| ACCOUNTING | \$ 500.00 | \$ 500.00 | \$ - |
| DONATIONS | | | \$ - |
| BUILDING MAINTENANCE | \$ 5,000.00 | \$ 6,149.64 | \$ (1,149.64) |
| GROUNDS CONTRACT | \$ 48,000.00 | \$ 36,000.00 | \$ 12,000.00 |
| GROUNDS MAINTENANCE/SUPPLIES | \$ 12,455.00 | \$ 5,051.98 | \$ 7,403.02 |
| INSURANCE | \$ 1,450.00 | \$ 1,455.00 | \$ (5.00) |
| LEGAL FEES | \$ 1,000.00 | \$ 574.83 | \$ 425.17 |
| OFFICE SUPPLIES | \$ 1,930.00 | \$ 1,312.97 | \$ 617.03 |
| SECRETARY/BOOKKEEPING | \$ 6,650.00 | \$ 4,487.33 | \$ 2,162.67 |
| STREET PAVING/MAINTENANCE | \$ 3,000.00 | \$ 46,857.10 | \$ (43,857.10) |
| TAXES - REAL ESTATE & FEDERAL | \$ 15.00 | | \$ 15.00 |
| WATER | \$ 10,000.00 | \$ 3,532.29 | \$ 6,467.71 |
| | <u>\$ 90,000.00</u> | | \$ (15,921.14) |
| RESERVE FOR FUTURE MAJOR PROJ. | \$ 6,000.00 | | \$ 6,000.00 |
| | | \$ - | \$ - |
| | <u>\$ 96,000.00</u> | \$ 105,921.14 | \$ (9,921.14) |

Web-site cost

HORIZON REGIONAL MUD 2021-2022

| Account Numbers | 3656 60445684 | 3657 60721312 | 3658 3369824 | 3659 60581899 6.5.08 | CHECK NUMBER |
|--------------------|-------------------|-----------------------------|-----------------|----------------------------|----------------------------|
| Location of Meters | TH #23 on Left | TH #43 on Right ACROS | Behind #58 | TH #11 on Left | BUDGET AMOUNT \$ 10,000.00 |
| DATE | | | | | |
| 09.03.21 | \$ 36.69 | \$ 21.56 | \$ 613.96 | \$ 21.56 | \$ 693.77 5542 |
| 09.29.21 | \$ 45.34 | \$ 21.56 | \$ 1,042.09 | \$ 21.56 | \$ 1,130.55 5548 |
| 10.29.21 | \$ 30.06 | \$ 21.56 | \$ 400.51 | \$ 21.56 | \$ 473.69 5552 |
| 12.07.21 | \$ 24.40 | \$ 21.56 | \$ 198.07 | \$ 21.56 | \$ 265.59 5560 |
| 01.07.22 | \$ 22.03 | \$ 21.56 | \$ 131.51 | \$ 21.56 | \$ 196.66 5566 |
| 02.03.22 | \$ 25.67 | \$ 21.56 | \$ 265.55 | \$ 21.56 | \$ 334.34 5575 |
| 03.07.22 | \$ 22.19 | \$ 21.56 | \$ 127.65 | \$ 21.56 | \$ 192.96 5582 |
| 04.04.22 | \$ 22.82 | \$ 21.56 | \$ 178.79 | \$ 21.56 | \$ 244.73 5592 |
| 05.06.22 | \$ 30.48 | \$ 23.56 | \$ 402.51 | \$ 23.56 | \$ 480.11 5600 |
| 06.01.22 | \$ 45.36 | \$ 23.56 | \$ 887.31 | \$ 23.56 | \$ 979.79 5611 |
| | | | | \$ | \$ - |
| | | | | \$ | \$ - |
| | | | | \$ | \$ 4,992.19 |